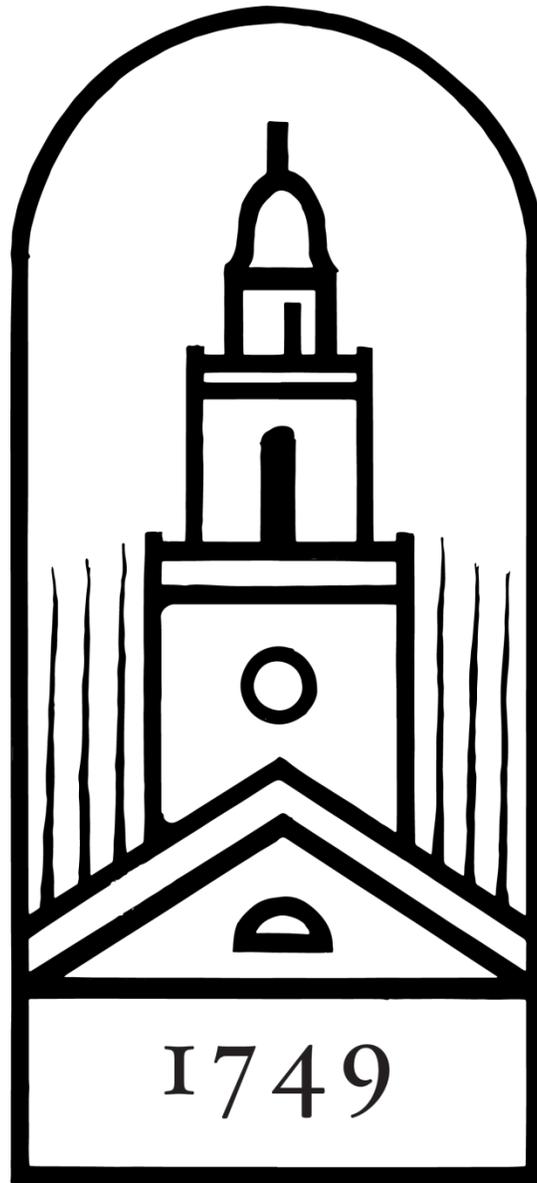


**Annual Report
February 07, 2021**



**Bedford Presbyterian Church
4 Church Road
Bedford, NH 03110**

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Pastor's Introduction

February, 2021

Dear BPC Family,

“How are you doing?” When I wrote my Annual Report letter way back in February of 2020, I opened with that question. There were many people, a year ago, who were asking how I was doing after Karen Hagy's retirement. As I wrote a year ago, “In times of change, it is essential for people to look out for one another – to make sure that everyone is doing okay.”

How timely those words were a year ago. . . If only we had known then how much we would need to be looking out for one another to make sure that everything is okay.

I hope that you are “more than okay,” even after one of the most difficult years in memory, and as we continue to move forward through the pandemic together, though apart.

I want to highlight several things that have taken place this year to ensure that Bedford Presbyterian Church is doing “more than okay.”

- Our weekly livestream of worship has been the lifeblood of our ministry this year. Worship was always important, but it has been an essential way to keep us grounded in faith and connected to one another. I am so thankful for the music ministry of Barb Flocco, and all of the Elders, Deacons, and musicians who have kept us connected to the good news. And I am so thankful for Marc Murai, Michael Chen, Marcia Morgan, Beth Evarts, Bill Jennings from BCTV, and so many others who have made these weekly livestreams possible. Who could have known, a year ago, that we were going to be turning our sanctuary into a TV studio? Well, we did it with the help of so many, being led by love and this has made us “more than okay.”
- Your Elders and Deacons have served this past year with a level of grace and innovation unlike any I have ever seen. From coming up with ways to automate, educate, and elevate what we do through technology, telephone calls, and hand-delivery of palm branches and care packages, your leaders have been – and continue to be – truly amazing and I am so thankful for all of them! I am also thankful for the great work of our Clerk of Session, Fran Bader and our Office Administrator, Michelle Jones who have kept me on track and reminded me of important things, making sure that I was “more than okay.”
- God's generosity – through you – has been on display this past year in remarkable ways. Not only were we able to finish 2020 with a financial surplus, but the Session has passed a balanced budget for 2021 with great gratitude for so many who took the next step along the Giving Path through our Pathways to Generosity Campaign. In addition, the Session has received a bequest of \$188,000 from the estate of June Ellison, a faithful and loving member of our church for so many years. The Session is prayerfully discerning the best allocation of June's generous gift for the future ministry and mission of Jesus Christ here at BPC. From a financial perspective, we are truly blessed – more than okay.

As I wrote in the Hilltop Crier over a year ago, I was hoping and praying that in 2020, and beyond, we would be Connected – to God and one another; that we would be Compassionate in our dealings with one another and in the ways we love our community, our nation, and our world; and it is my hope that we would be Committed to one another and the ministry of Jesus Christ here in this place in deep and lasting ways.

We have done this – together, though apart – in so many ways with the help of the Holy Spirit. May our connections, our compassion, and our commitment continue in 2021 and beyond.

Please know how grateful I am to be your pastor and how hopeful I am for what God will do through us.

In Christ's Service

John Sawyer

Session Annual Report 2020

Bedford Presbyterian Church has plowed through a global pandemic and social unrest to continue on its path of hope and love. Below are the key events that happened in 2020:

- In March, the Session voted to become a Matthew 25 church, committed to building vital congregations, dismantling structural racism, and eradicating systemic poverty.
- Closed our physical doors due to the COVID-19 global pandemic. Moving our services and meetings online.
- Amended our By-Laws to allow for congregational meetings to happen electronically.
- Held weekly summer outdoor prayer services.
- Hosted the New Hampshire Council of Churches' "*Mourning Into Unity*" prayer vigils on our front lawn.
- Hosted American Red Cross blood Drives.
- Hosted the December Presbytery Meeting via Zoom.
- Revised the BPC Administrative Manual.

Members involved in the greater church

Elders Fran Bader, Jack Daly, Larry Cowen, Michael Chen, Alicia Wooldridge, Sean Michalski, and Andy Wickwire served as Commissioners to Presbytery.

Bev Hoover served on the Presbytery Leadership Commission.

Rev. John Sawyer served as the Presbytery of Northern New England Representative to the New Hampshire Council of Churches where he served as Treasurer.

Michael Sampson served as Treasurer for the Presbytery.

Membership Changes in 2020

New Members Received by Reaffirmation of Faith

Margaret Hayes
Cathleen Proulx
Matthew Proulx
Nancy Wilson

Members Transferred to Inactive Status

Mark Bartram Will Metivier
Michelle Bartram Michaela Olsen
Nathan Bartram Kent Richeson
Noah Bartram John Stebbins
Sarah Phelps Holmes Jennifer Stebbins
Michelle Kachmar Lisa Stebbins
Marielle Metivier Sally Stebbins

Confirmands Received

Addy Bunie Madi O'Donnell
Tally Coulter Sam Ward
Abby Dopfer Anna Wolf
Savannah Davis

Transferred to another Church

Pam Mikkola
Paul Mikkola

Baptisms

Julia Sophie Imam Carter Matthew Proulx
Wyatt Leathers

Weddings Approved

Hannah Jones and May 2022 wedding
Eric Rheaume planned

We are saddened by the passing of Earle Tryder, who will be lovingly remembered.

Membership as of 12/31/2019	479		
New members received by Letter of Transfer		Transferred to inactive roll	-14
New members received by Reaffirmation of Faith	+4	Removed from rolls	
New members received by Profession of Faith		Members deceased	-1
Confirmands received	+7	Reconciliation adjustment	
Members transferred to another church	-2		
Members Moved to Affiliate Roll		Membership as of 12/31/ 2020	473
Members returned to active roll		Net change for 2020	-6

Going Forward

Session Committee Assignments for 2021

Committee	Elders
Buildings & Grounds	Sean Michalski
Academy	Beth Evarts, Bethany Avery
Parish Life	Kathy Loveless
Finance	Jennifer Climo
IT and Communications	Marcia Morgan
Mission	Larry Cowen and Jack Daly
Nominating	Michael Chen
Personnel	Andy Wickwire
Stewardship	
Worship & Music	Alicia Wooldridge
Youth Elder	Cam Climer

Session Roster 2021

Class of 2021	Class of 2022
Marcia Morgan	Bethany Avery
Larry Cowen	Andy Wickwire
Jack Daly	Alicia Wooldridge
Sean Michalski	Jennifer Climo
Kathy Loveless	
Beth Evarts	
Michael Chen	
Cam Climer (Youth- 2021)	
Frances Bader (Clerk of Session)	

Church Treasurer: Michael Sampson

Church Historian: Kathy Pawley

Respectfully Submitted,

Frances Bader
Clerk of Session

Board of Deacons

It is the duty of Deacons, first of all, to minister to those in need, to the sick, to the friendless and to any who may be in distress both within and beyond the community of faith. They shall assume such duties as may be delegated to them from time to time by session, such as leading in worship through prayers of intercession, reading the scripture, presenting gifts to the people and assisting with the Lord's Supper. Book of Order G-6.0402

Members of the 2020 Board of Deacons

Kevin Avery, Moderator	Tom Green
Belinda King, Secretary	Kathryn Sampson
Mary Beth Dopfer, Treasurer	Mike Eno
Charlene Isham	Matt Studham
Rheya King, Youth Deacon	(Deb Sferrazza, Don Boudreau resigned mid-year)
David Hunter	John Sawyer Pastor Liaison
Sarah Costello	

The Deacons fund their outreach programs through the generosity of the Bedford Presbyterian Church congregation. During the year 2020, the Deacons' fund received \$16397.00 from its friends and members. These funds helped us support the church and community in the following ways:

Congregational Care:

- Scholarships on behalf of the Rev. Williams fund awarded to Kyle Eno for 2020.
- Deacon Memorial Committee hosted memorial reception for the Carrobis family.
- BPC staff supported by the Deacons with holiday and birthday cards, and small gifts for events throughout the year.
- Deacons have assisted the pastor as Deacon of the Day, serving through prayer, readings, and helping with the prep and serving of communion each month.
- Transitioning church management system from CCB to Breeze and the subsequent cost differential.
- Most importantly as noted in the Book of Order, the definition of a Deacon includes ministering to others. The Board of Deacons were extremely focused during this pandemic on connecting with church membership, encouraging those that are in distress during this time, and ensuring that they feel "loved" by their church. This was accomplished through phone calls, texts, emails, as well as cards to all those within the Deacons' "flocks".

Community Outreach:

- Deacons helped with support to the newly built "Mission Outpost" with helping hands and driving donations.
- Financial donation to the NH "Rise to Hunger" campaign 2020.
- Pastors' discretionary fund monitored and supported as needed throughout the year of 2020.
- The Deacons' fund drove the Thanksgiving Basket ministry providing 195 families in the local area that found themselves food insecure, with either food products or grocery gift cards.
- Board of Deacons provided financial aid to the newly created "COVID-19" fund for both Bedford and the surrounding communities.

The Deacons were disappointed to not be able to provide many of the annual events we would normally help sponsor. These were canceled or postponed due to the “COVID-19” virus protocols: the annual “Senior Social Tea”, purchase and distribution of Easter flowers and Christmas poinsettias, nursing home and assisted living “in person” visits, memorial luncheons for funerals, to name a few.

The Board of Deacons is extremely grateful for the generosity and support of the congregation, pastor, staff and members of Session during this challenging year. Without their gifts of money, time, caring and support we would not have been able to fund and provide the programs that bless church members and the community of Bedford.

Members of the 2021 Board of Deacons

Kevin Avery, Moderator	Karen Bagnardi
Belinda King, Secretary	Andrea Martel
Mary Beth Dopfer, Treasurer	Rheya King, Youth Deacon
Kathy Pawley	Sarah Costello
Tom Green	Matt Studham
Katharine Daly	Charlene Isham
Frank Conery	John Sawyer, Pastor Liaison

Respectfully submitted,

Kevin Avery, Moderator

Academy

The year 2020 seemed to start with every sense of normal as we all knew it to be. With the 2019 holiday season ending, January seemed to be leading us into a year that would be full of faith formation opportunities for all of our members and friends. Little did we know that in less than two months, all of that would change once we started learning about a global pandemic. The challenges that we faced would be felt around the world, leaving us to figure out life “on-the-fly.” While March through May saw our communities in lockdown, each passing day seemed to provide us with a little more information about the virus, and ways in which we could still connect while staying safe and healthy. By June, we seemed to have found a semi-sense of “new normal” with technology leading us in ways we did not imagine. While we could not partake in some of the usual get-togethers and opportunities for spiritual growth - we found some fun and creative ways to keep the light shining, with hope and perspective for a better future. While 2020 was absent of in-person spiritual growth opportunities through Academy, there were a number of online events and offerings that sought to fulfill us with the light and love of Jesus.

Adult Ministry

- The BPC and Others Book Club provided a number of reading opportunities and monthly online discussions of books which included: *Between the World and Me*, *Braiding Sweetgrass*, *The Hate U Give*, and *Everything I Never Told You*.
- Lunchtime Bible Basics held on Thursdays at noon, led by Pastor John Sawyer online, starting with the beginning of it all and bringing us up to the New Testament.
- A physically distanced and socially safe mission trip to Mission at the Eastward's (MATE) Housing Ministry, which kicked off with an online “porch party” hosted by MATE’s Roger Lambert, New England's foremost authority on moose.

Please note that an Academy Adult Ministry Elder will be installed in January 2021.

Children’s Ministry

- Summer Sunday school lessons provided weekly through the BPC website and YouTube, with scripture readings and activities.
- A drive-by Easter egg hunt for kids to color, decorate and hang their final artwork for participants to find around town, taking pictures and posting them online once they found the eggs.
- A Children’s Ministry family fall festival held on the lawn of the church with blankets reserved ahead of time for participants, and a goody bag of crafts, puzzles and sing-along lyrics.
- *Matthew 5:14 - Be the Light* Back-to-School “decorate your own” canvas bags; hand-delivered to all CMC families and filled with activities, puzzles, and more in preparation for a unique school year ahead.
- The kick off of BPCs 2020-2021 Children’s Ministry Sunday school for PreK-Kindergarten lessons from Lynn Plants, and the new Bible Story curriculum (grades 1-5) from *Growing in God’s Love*; featuring weekly lessons posted to the BPC website with links to activities and scripture readings via YouTube.
- Creative online Children’s Musical – *A Tale of Christmas in Verse*, directed and produced by the Murai family with support from Lynn Plants, Barb Flocco, all the children and their families, and

many others behind the scenes! Viewed during our online Christmas Service and available via YouTube (don't miss the outtakes).

- Christmas tree ornament decorations delivered to each Children's Ministry household to decorate and hang on BPC's outside Christmas tree.

We would like to recognize and thank our Children's Ministry Co-Chairs, Dawn Zimmerman and Eliza Michalski, and committee members: Lisa Bourcier, Sarah Murai, Lynn Plants, and Lisa Wolf.

Youth Ministry

- Fall nighttime corn maze equipped with candy goodies, flashlights, headlights and a live Facebook feed to see if everyone made it out before midnight.
- *Matthew 5:14 - Be the Light* Back-to-School "decorate your own" canvas bags; hand delivered to all Youth Ministry families and filled with activities, puzzles, and more in preparation for a unique school year ahead.
- Members of BPCs Youth Ministry joined the planning team of a newly formed regional youth ministry group for the Presbytery of Northern New England, renamed by its members to New England GLOW.
- Winter Weather Clothing Drive, in partnership with New England GLOW, and in coordination with eight Presbyterian congregations throughout Northern New England to benefit Common Cathedral in Boston, and a local nonprofit organization in Manchester.
- Online game nights to include introductory ice breakers, Kahoot.It, and Quizlets; and Among Us and Jack Box Drawful games in partnership with New England GLOW.
- Movie night watch party in partnership with New England GLOW, via Zoom.

All of these events and programs were possible due to the amazing work, support and creative ingenuity of all of our BPC volunteers and staff. Now that we are in the groove of our "new normal" we look to starting the new year with even more creative and spiritually fulfilling activities, with hearts full of prayer and hope for when we can all gather and celebrate together again in person.

Respectfully submitted,

Elizabeth Evarts, Academy Elder

Infrastructure

Buildings and Grounds

2020 began with discussions about updating signage through the building, in order to provide a more welcoming experience to visitors, which was finalized in March at nominal cost. No large projects were undertaken during the pandemic, as it was seen to be more prudent to conserve resources for emergency actions that fortunately did not occur. From a 2020 Budget of \$87,000 Buildings and Grounds only used \$77,321, contributing significantly to the budget surplus for the year. A Building Property Use taskforce drafted an updated Property Use Policy and draft lease agreement, so that when the Mission Outpost area is opened, the Session will have a guidance document about how to allocate space and approve community partners to engage with our neighbors. The changes to the church manual were adopted by Session in September.

During January and February, and into March before the lockdown, volunteers from the congregation were led in painting the new Mission outpost area, which had final touches (such as trim and railings) taken care of by Antal and Brian Knowlton—our contractor on the Mission outpost project. After Lockdown, Antal spent a number of hours painting and touching up various areas of the Mission Outpost portion of the church. The Outpost was inspected by June.

The annual Building occupancy inspection was delayed during the initial lockdown (March-April), however I did meet with contractors during that timeframe to ensure our smoke detectors were inspected, battery back-ups were replaced and that appropriate fire extinguishers, and emergency exit signs were replaced. The Building was inspected June 15th, requiring only minor repairs to the Electrical room and a door, which I took care of immediately.

Also during May, in partnership with the IT committee, Rev. John Sawyer and I installed cables for cameras in the sanctuary attic in order to support the live streaming of worship on a more permanent basis.

During the summer Buildings and Grounds led several day efforts to clean out and discard broken items, including the old carillon case from the balcony, as well as broken pews and shutters from various areas in order to keep the church building in good order. The Flag on the outside flagpole was tattered, and was therefore retired and replaced in June.

The Food pantry continued to serve the community through all of 2020, led now by the Lions club. Buildings and Grounds has re-allocated space for the Food Pantry including the area immediately under the food pantry. We are working with the Lions to upgrade the flooring upper and lower floors to better serve the needs of the community. From March through July, electrical work was undertaken and contracted to install better lights for appropriate visibility, and outlets were replaced to ensure freezers and refrigerators would not lose power.

During the summer, volunteers including Michael Sampson, Clark Gott, and myself placed dehumidifiers, which needed to be emptied multiple times per week to prevent mildew in the lower level of the church.

At the direction of Session, Buildings and Grounds moved expeditiously to install a sign of support for the community in July, with the message “We Stand Against Racism.” After several months, the sign was rotated out for the current message: “Do Justice, Love Kindness, Walk Humbly. (Micah 6:8).”

During the fall, Antal was tasked with repairing any salvageable pews that had been previously removed from the sanctuary, which are now held for future use in the mission outpost chapel area. Funds and direction for this project came through Pastor Sawyer via a memorial donation.

Also during the fall, Clark Gott and Bill Plants led a group in preventing poor drainage and leaks from entering the rear corner of the church, by creating landscaping barriers.

Buildings and Grounds considered the relationship of Faith and Works, as we reflected on James 2:14-24 periodically. While none of us knew what we were getting into during 2020, so many people have helped and contributed to our work. I thank you deeply.

Respectfully Submitted,

Sean Michalski

Buildings and Grounds Elder

Bill Plants, Clark Gott, Joe Campanie, Kyle Hay, Michael Tanner, Daniel Martel

Personnel

The Personnel committee endeavors to provide support to our staff. Here are highlights and some of the important work done by the committee in 2020:

- Kathy Loveless became an Elder at the beginning of 2020, so she moved off the Personnel Committee. Andrea Chatfield took over from Kathy as Michelle Jones's Committee liaison. Gigi Munoz continued as Barb Flocco's liaison and Rob Swain served as John Sawyer's liaison.
- The Personnel Committee began 2020 anticipating that the main issue for the upcoming year would be adjusting to Karen Hagy's retirement and how that would affect John's and Michelle's responsibilities. Of course, the COVID-19 pandemic changed everything about how we "do church," so John and Michelle had to do much more than adjust to Karen's absence, such as become proficient at using Zoom technology and adjust to social distancing in the office, to name just two changes.
- Barb's role was dramatically affected as well. The choir could no longer rehearse each week, so Barb adjusted the music program to include various soloists and guest musicians. Barb continued to come into the church on Wednesdays and plan the weekly worship musical program with John.
- During the summer, John initiated a program to have an Elder and Deacon on call during his vacations or other times that he is away. This plan worked well and John was able to take some much needed time off.
- During John's July vacation to North Carolina, the Personnel Committee, after consultation with the BPC COVID-19 Task Force, recommended that John quarantine for 14 days after his return, consistent with the state of New Hampshire guidelines in effect at the time. John was able to schedule a COVID-19 test immediately upon his return. Fortunately, he received the results (negative) in time for Sunday worship to proceed as planned.

- Michelle was scheduled for shoulder surgery in December, but she tested positive for COVID-19 on the morning of her surgery. Unfortunately, she became quite ill from the virus and had to be hospitalized, but she is doing much better now, for which we are very thankful. Her shoulder surgery has been rescheduled to February 10, 2021.
- Rob Swain’s tenure on the Personnel Committee ended in December. We are very grateful to Rob for his service to the Personnel Committee and to BPC over the years. We are looking to add one or two new members to our committee.

Respectfully Submitted,

Andy Wickwire, Ruling Elder

Gigi Munoz, Andrea Chatfield, Rob Swain

Information Technology and Communications

When the pandemic hit in March, the IT Communications committee kicked into high gear. With the tremendous knowledge and expertise of new and longtime committee members, along with leadership from two additional elders serving on the committee, plus the cooperation of everyone on Session and the hearty support of our tech-savvy Pastor John, we embarked on a series of significant infrastructure and communications upgrades.

Here are some of the software, hardware, and communication upgrades and initiatives that began in 2020:

- Zoom for committee meetings
- Breeze software replacing Church Community Builder to power MyBPC database
- Livestream installation
- Internet upgrade
- Dropbox church-wide digital filing system
- Password manager
- New BPC logo
- Social media strategy – Facebook, Instagram, YouTube
- Update to Hilltop Crier design
- Planning for new web site
- Assistive listening/hearing for sanctuary
- Infrastructure for hybrid meetings (in-person and remote)
- Exploring a dedicated communications person on staff and “digital deacons” for the congregation.

Our work on many of the above will be ongoing.

While not a member of the committee, we are deeply grateful for Marc Murai who has volunteered his A/V expertise during the pandemic and for BCTV for broadcasting our services. From March to May, Bill Jennings from BCTV was present in our sanctuary every Sunday morning to record worship until we

were able to install our own equipment. And finally, we are grateful for the financial gifts to the church that have enabled us to do God's work in new ways. God's light pointed us along the path and continues to guide us as we seek to build an infrastructure for doing church in the digital age.

Respectfully submitted,

Marcia Morgan, Chair

Members:

Elders Mike Chen and Beth Evarts, plus Jim Blake, Dave Mackey, Paula Olsen, Laurie Storey-Manseau, Matt Studham.

Stewardship and Finance

Stewardship and Finance Annual Report for 2020

1. The final 2020 Budget showed a surplus of \$17,172, thanks both to the generosity of our congregation and the fiscal responsibility of our various committees.
2. The 2020 Pathways to Generosity Stewardship Campaign was completed with \$333,145.00 being pledged for Fiscal Year 2021. With all the uncertainty surrounding the COVID-19 pandemic, the committee recommended and Session approved hiring Horizons Stewardship to guide our campaign. We offer sincere appreciation to Alicia Wooldridge, Jennifer Climo and their leadership team for a successful campaign.
3. Due to COVID-19, the Federal Government initiated the Payroll Protection Program. Michael Sampson, Treasurer completed the application process for BPC to receive 2.5 times payroll relief - \$18K. The application was approved and BPC received the requested funds.
4. Michael Sampson, Treasurer applied for a NH Charitable Trust grant to cover payroll and electricity during the COVID-19 pandemic. BPC received \$6K which was given to the Food Pantry to defer costs for a new refrigerator.
5. Weekly payroll services were transferred from Access Payroll to Williamson Accounting (our bookkeeper) with a net savings of \$450/year.
6. The Legacy Sub Committee which was established last year, had to take a one year sabbatical due to COVID-19 and the fact that we were unable to meet in person. It is anticipated that this committee will be active in 2021.
7. A Financial Review for the years ending 2018 and 2019 was completed by Cliff Creel and Mary Beth Dopfer. Based upon their recommendations, changes were initiated by Sandra Mackey to the BPC financial operational procedures which are reflected in the BPC Operational Handbook and were approved by Session.
8. The sub-committee that was formed last year to review the possible move from CCB to another platform culminated with the purchase of the Breeze Software package. Under the guidance of Marcia Morgan, the committee successfully completed the transfer of all data from CCB to Breeze by November 1.
9. An annual audit report was completed for the workmen's compensation insurance policy. Adjustments were made accordingly.

10. A walk through of the BPC property was completed with a representative of our liability insurance company and Michael Sampson, Treasurer. Completion of the walk through determined that BPC is sufficiently covered for any unexpected situations.

11. A special Thank You was expressed to Michael Sampson, Treasurer and Nicolle Small, Pledge Administrator for another outstanding year of commitment to BPC.

Respectfully Submitted,

Alicia Wooldridge, Stewardship Elder

Sandra Mackey, Finance Elder

Committee Member: Laurie Storey-Manseau, Bruce Olsen, Keith Stahl, Robert Hubert, Jennifer Climo, Nicolle Small Pledge Administrator, Michael Sampson Treasurer.

Memorial Committee

The Memorial Committee is a sub-committee of Finance and Stewardship and manages memorial gifts made on behalf of loved ones who have passed

Gifts were made to the General Memorial Fund of the church in 2020 in the name of Earl and Ella Tryder, Mary Jane Duncan (Suzie Stahl's mother), Fred Barreto (Manny Barreto's Father), Dorothy Butz (Sharon Cowen's mother) and Cliff Sofield (Bill Sofield's brother).

The total of the General Memorial Fund remaining at the end of 2020 was \$17,577.33.

A gift was made to the Blake Marston Memorial Youth Fund which had a total balance of \$1,500 at the end of 2020

At the end of 2020, the Memorial Committee had been notified of a very generous bequest of \$188,711 to come from the estate of June Ellison. As of this writing (early 2021) the funds have been received.

Respectfully Submitted,

Bruce Olsen

Committee members: Bruce Olsen (chairperson and finance liaison), Sharon Yergeau (secretary), Laurie Storey-Manseau and ex-officio member Reverend John Sawyer.

Mission

The Mission Committee wishes to thank all our members for their perseverance and dedication in 2020. We moved forward with determination and a positive outlook for the mandate of our committee as demanded of us by our beloved congregation!

In response to the Coronavirus Crisis we formed a COVID-19 Response Fund under the leadership of Elder Courtney Tanner. Through new and existing partnerships with service organizations, we were able to support many individuals and families in need. The response from the congregation was tremendous; over \$7300 has been distributed and contributions continue to come in. The need is still growing. Weekly reminders from our pulpit spread our message of need far and wide. Some of the recipients include the Bedford Fire Department, Bedford Sewing Battalion, Pastoral Counseling Services, the Adult Learning Center in Nashua, Amoskeag Community Health, Ascentria, Dismas Home, Moms in Recovery, and Emily's Place. More to come in 2021.

Many of our plans for 2020 were inhibited by the coronavirus pandemic. For example, the use of our recently completed Mission Outpost has been delayed. In the meantime, the Mission Committee and other committees are making plans for its use when the constraints of the pandemic can be eased.

The pandemic also impacted the Helping Hands ministry, and we are eager to begin this necessary work as soon as possible with thanks to Matt Bader and George Reese.

Unfortunately, just days before we were set to travel back to Puerto Rico for our annual Recovery Trip, we had to cancel because of the pandemic. But thanks to the generosity of the people, who had already paid their trip fees, nearly all those funds were sent directly to our partner organizations and sister churches in Puerto Rico. We paid the missed wages of the workers who would have hosted us, provided funds to hire contractors because volunteers could not be used, sent disaster supplies to the Presbytery of San Juan, and provided financial support to the sister churches we visited in 2019.

Although we could not travel to Puerto Rico, a small team did travel to Maine for a week to support our long term partner, Mission at the Eastward (MATE), adhering to very strict COVID-19 protocols. We also contributed \$3000 in mission funds to support and continue the missions of MATE, during a very difficult and tenuous time for this ministry.

Even with the pandemic, we continue to assist Caregivers and Catholic Charities with delivering groceries and meals on a monthly basis. Thanks to Deacon Isham for coordinating and enabling this worthwhile service. And our assistance to our Food Bank and meal distribution continued to move forward, even though hands-on volunteering was impacted by the pandemic. The coordinator for this mission, Jodi Coulter, is unable to continue in 2021, so we are now searching for a new coordinator to support the Food Bank and New Horizons.

Adopt-a-Family was a huge success during the holiday season thanks to awesome leadership and coordination from Karen Bagnardi and her team. In addition to the many people who received gifts and support during Christmas, we engaged with our Adopt-a-Family partners throughout the year to provide additional support during the pandemic.

Our triennial Mission Auction brought in nearly \$23,000, just before the pandemic hit. These funds are absolutely crucial to sustain the ongoing mission and outreach ministries of Bedford Presbyterian Church. Again we are in awe of the generosity from this congregation.

Our Building Bridges Sub-Committee under the leadership of Melinda Chen worked tirelessly implementing a Matthew 25 directive on racial justice. Initiating a "21 Day Challenge" we engaged

ourselves, the Session and BPC Congregation to accept this work and delve seriously and deeply into Systemic Racism. Although not without tension we believe this topic continues to require our undivided attention with diligence and love. Among other realizations of this sub-committee work we “planted” a sign on the BPC lawn signaling our collective BPC posture to racial justice and equity. Thanks to Elder Sean Michalski for his initiative in this endeavor. We continued our outreach to other communities and have energized the process of “building bridges” to like-minded churches and groups.

Perhaps somewhat deterred by the challenges of COVID-19 the Mission Committee and its varied activities continue to serve with love and justice to bring the word of BPC and Jesus Christ to fruition. We are deeply grateful to all who have contributed, prayed and participated. Thank you!

Larry Cowen, Elder

Jack Daly, Elder

Mission Committee members, subcommittee members, outreach coordinators:

George Reese, Matt Bader, Melinda Chen, Kathy Pawley, Courtney Tanner, Jodi Coulter, Charlene Isham, Deb Stanas, Sharon Cowen, Barb Sofield, Karen Bagnardi, Sarah Costello, Sean Michalski, Mark Myers, Beth Evarts

Parish Life

Nominating Committee

The committee nominates a representation of the congregation to serve in elected offices: Elders, Deacons, members of Nominating and Personnel Committees, Treasurer, and when needed, Pastor Nominating Committee. The committee attempts to match candidates’ interests and personal gifts with the needs of the church. It also attempts to bring candidates of varying demographic and length of membership. Nominations do not solely come from the Nominating Committee; nominations, including self-nominations, may be made by church members.

For 2021, the Nominating Committee members are Michael Chen (Chair), Frank Conery (Board of Deacons), Sharon Cowen, Jenny Davis, Brian Martel, John Sawyer (ex officio), Jennifer Stitt, and Nancy Wickwire. An additional member from Session that is required by our By-Laws has yet to be determined. Members who are not on Session, Board of Deacons, or pastors were elected by the congregation at the Congregational Meeting of December 20, 2020.

In the past year the committee made nominations for the Elders of Academy, Finance, Personnel, Worship, and Youth, and six nominations for the Board of Deacons. They were elected at the Congregational Meeting of December 20, 2020, and installed on January 10, 2021. Elder of Stewardship is a vacancy that the committee continues to work to fill.

Respectfully Submitted,

Elder Michael Chen

Members: Elder Michael Chen, Nancy Wickwire, Jennifer Stitt, Brian Martel, Jenny Davis, Sharon Cowen, Frank Conery.

Parish Life

2020 started out the same as any other year with our committee hosting the after Sunday worship coffee hours and our Annual Progressive dinner. We performed our quarterly cleaning of the kitchen and organizing of the supplies for the year. In February we hosted an outing to the Palace Theatre to see “Mamma Mia” and provided refreshments for the Mission Auction.

Then in March, the COVID-19 pandemic became all too real and meeting in person for any activity was cancelled. As the Sunday worship services moved to an on-line format our coffee hour moved to Zoom.

The COVID-19 pandemic has made fellowship among our congregation nearly impossible. The Parish Life committee decided to reach out to the senior members of our congregation through writing notes monthly. In October, we sent out a letter and a magnet with the new church logo to all the households of the church. Our committee spent time revising the alcohol policy in the Bedford Presbyterian Church Administrative Manual.

As we enter into a new year, we will continue to reach out to the congregation through our letter writing and will be discussing more ways to connect with them as well.

Respectively Submitted,

Elder Kathy Loveless

Members: Elder Kathy Loveless, Linda Phelps, Carolyn Swift, Penny Torbich, Tom Green, Sarah Costello, Susan Swain, and Laura Waselewski

Varied Worship Worship and Music

2020 was a very different year for worship at Bedford Presbyterian with our in person services going online in the wake of the COVID-19 Pandemic:

- The committee engaged supply pastors when Pastor Sawyer was away.
- The committee supported live streaming working with the IT committee to provide online worship and fellowship opportunities.
- Virtual Choir was planned by Barb Flocco.
- Barb Flocco engaged a variety of music talent to enhance the online worship experience.
- For the celebration of World Communion Sunday, the committee with the help of many volunteers delivered bread (regular and gluten free) to the church family so that all could share the “same loaf”.
- For the Advent season, the committee with the help of many volunteers delivered 175 Advent wreaths and candles along with other gifts to the church family so that all could share the Advent celebration.
- The church opened its doors for a brief period to additional members focusing on those who may not be able to worship via online/live stream.

Respectfully Submitted,

Kathy Blake, Ruling Elder

2021 Budget

	2020 Budget FY	2020 Actuals FY	2021 Budget
Revenue			
4100 Regular Offering	\$373,759	\$386,559	\$370,000
4400 Per Capita	\$17,000	\$17,659	\$15,000
4500 Other Receipts	\$5,000	\$7,350	\$1,500
4910 Endowment Dist.	\$13,000	\$7,140	\$14,035
4940 Interest Income	\$1,800	\$789	\$900
Total Revenue	\$410,559	\$419,496	\$401,435
Expenditures			
6010 Presbytery Mission	\$10,000	\$13,683	\$13,000
6020 Church Mission	\$10,000	\$6,085	\$13,000
6110 Co-Pastor (JS)	\$111,095	\$108,439	\$116,374
6120 Co-Pastor (KH)	\$2,808	\$6,650	\$0
6130 Music Director	\$50,299	\$52,886	\$50,299
6140 Admin Assistant	\$35,778	\$37,214	\$35,778
6150 Sexton	\$0	\$0	
6160 Childcare Workers	\$4,000	\$1,120	\$1,000
6210 Adult Ministry	\$750	\$268	\$750
6220 Children's Ministry	\$2,484	\$1,084	\$2,484
6230 Youth Ministry	\$4,000	(\$277)	\$4,000
6240 Worship & Music	\$12,000	\$10,206	\$10,400
6320 Fellowship	\$3,000	\$1,055	\$3,000
6330 Personnel	\$600	\$256	\$1,500
6340 S&F Committee	\$2,500	\$11,527	\$7,000
6350 Membership	\$500	\$0	\$500
6360 Session Expenses	\$500	\$592	\$500
6400 Finance & Admin	\$38,795	\$33,624	\$30,000
6500 Buildings & Grounds	\$86,000	\$77,321	\$74,860
6600 IT & Communication	\$4,000	\$3,368	\$7,500
6700 Per Capita Expense	\$24,451	\$24,549	\$23,618
2512 Capital Reserve Fund	\$7,000	\$0	
Total Expenditures	\$410,559	\$389,649	\$395,563
Total Surplus (Deficit)	\$0	\$29,847	\$5,872

2020 Balance Sheet

ASSETS

Current Assets

Bank Accounts

1100 Cash

1110 TDBank - Checking (5627) \$133,916

1132 TDBank - Money Market (0490) \$178,526

Total Bank Accounts \$312,442

Other Current Assets

1410 Ameriprise Financial \$262,659

1420 Treasury Direct - Ibond \$11,296

Total Other current assets \$273,955

Total Current Assets \$586,197

Fixed Assets

1500 Net Property, Building & Furnishings

1510 Land \$242,900

1520 Buildings \$1,861,519

1530 Furniture & Fixtures \$341,372

1590 Accumulated Depreciation (\$805,748)

Total Fixed Assets (Net Property, Building & Furnishings) \$1,640,042

Other Assets

1610 NH Charitable Foundation \$136,854

Total Other Assets \$136,854

TOTAL ASSETS \$2,363,293

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Credit Cards

2060 Home Depot CC \$0

2070 Lowe's CC \$0

2080 Staples CC \$0

2090 Eastern Bank CC \$0

Total Credit Cards \$0

Other Current Liabilities

2100 Liabilities

2110 Accrued Other \$0

2112 Insurance Payable \$0

2113 PNNE Accrual \$0

2114 Other Current Liabilities \$0

2210 Federal Withholding \$0

2220 Payroll Taxes \$0

2240 Net Payroll \$0

2250 Fidelity - 403(b) \$0

2110 Loan - COVID \$17,525

2280 Board of Pensions \$0

Total 2100 Liabilities \$17,525

Total 2350 Differed Contributions \$16,997

Total 2400 General Fund \$0

2500 Temporarily Designated

2510 Capital Campaign Fund \$440

2512 Capital Reserve Fund \$51,645

2514 Christian Education Fund \$3,006

2515 Capital IT Fund \$226

2516 South African Mission Fund \$101

2518 Organ Fund \$0

2520 Music Fund \$3,971

2522 Kendall Trust Income Fund \$2,347

2524 Worship Flowers Fund \$807

2526 Faith in 3D Fund \$0

2528 One Great Hour of Sharing \$25

2530 Christmas Joy \$992

2532 Souper bowl \$0

2534 Children's Offerings \$293

2536 Bedford Food Pantry (\$326)

2538 Miscellaneous Pass Thru	\$1,175	Total Payroll Liabilities	\$0
Total 2500 Temporarily Designated	\$64,702	Payroll Liabilities (322)	
2600 Temporarily Restricted		Fidelity	\$0
2602 Blake Marston Memorial Youth	\$1,500	Total Payroll Liabilities (322)	\$0
Fund		Total Other Current Liabilities	\$181,251
2605 Dobles Memorial Music Fund	\$0	Long-Term Liabilities	
2610 Florence Tarr Music Fund	\$832	2800 Permanently Designated	
2612 Memorial Fund	\$17,577	2810 Endowment Fund	\$434,971
2614 Clara James Flowers Fund	\$4,735	2812 Harold Williams Scholarship	
2616 Dorothy Bean Music Fund	\$4,385	Fund	\$8,409
2622 Women's Fellowship & Ministry Fund	\$0	Total 2800 Permanently Designated	\$443,380
Total 2600 Temporarily Restricted	\$29,030	2900 Permanently Restricted	
Total 2650 Eastern Bank - Line of Credit	\$0	2910 Green Memorial Fund	\$4,063
Total 2670 Deacons	\$17,654	2912 Unity Club Fund	\$7,233
Total 2690 Women's Fellowship	\$0	2914 Fred French Church Music Fund	\$2,908
2701 Mission Committee		2916 Taylor Fund	\$13,975
2705 COVID-19 Fund	\$5,166	2918 Kendall Fund	\$237
2710 General Account - MC	\$26,677	Total 2900 Permanently Restricted	\$28,415
2713 Auction - MC	\$22,879	Total Long-Term Liabilities	\$471,795
2715 Caring Closet - MC	\$962	Total Liabilities	\$653,247
2745 Helping Hands - MC	(\$2,185)	Equity	
2750 Mission Garden - MC	\$916	3000 Opening Balance Equity	\$0
2760 Misc Pass Thru - MC	\$12	3010 Unallocated Funds	\$52,877
2765 603 Mission - MC	(\$252)	3100 Net Investment in Property	\$1,640,042
2770 Inter-generational Mission Trips - MC	(\$17,454)	Net Revenue	\$17,127
2775 PDA Grant - MC	\$0	Total Equity	\$1,710,046
2790 Tools - MC	\$688	TOTAL LIABILITIES AND EQUITY	\$2,363,293
2795 Youth Mission Trips - MC	(\$1,866)		
Total 2701 Mission Committee	\$35,542		
Payroll Liabilities			
125D	\$0		
Federal Taxes (941/944)	\$0		
SUPD	\$0		