

**Annual Report**  
**February 09, 2020**

**Bedford Presbyterian Church**  
**4 Church Road**  
**Bedford, NH 03110**

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## Pastor's Introduction

February, 2020

Dear BPC Family,

“How are you doing?” This is a question that I have been asked a lot over the past month, since Karen Hagy retired. My regular response to this question is “Thanks for asking. I’m doing okay. How are *you* doing?” In times of change, it is essential for people to look out for one another – to make sure that everyone is doing okay.

As we begin 2020, I am very thankful to say that Bedford Presbyterian Church is doing “more than okay.” We are still missing all of the gifts that Pastor Karen brought to her work among us, but we are moving forward in faith, trusting that God is with us and that God is leading us onward with the many gifts that remain.

We have so much to be thankful for. We finished 2019 having done some things that were way more than okay – sending a recovery team to Puerto Rico, having more children in worship, adding to our membership, starting the final renovation project of our Capital Campaign by working on the Mission Outpost, and finishing the year in a great place, financially.

As I write this, we are receiving generous gifts for our Mission Auction (join us on March 8!) and our Confirmation Class is starting to work on their Statements of Faith in preparation for joining the church. Our choir is trying to figure out where to buy more choir robes for their growing ranks, our elders and deacons are diving into their work with dedication in this new year, and people are signing up to be part of our Lenten House Meetings on Creating Congregational Connections. *Have you signed up yet? There are opportunities on the Blue Sheet and online!* ☺

As always, there will be some days – and weeks – when we are more okay than others. But I hope and trust that God has good things in store for us as a congregation and the ways we are seeking to love God, love our neighbors, and be connected, compassionate, and committed.

As I wrote in the Hilltop Crier a few weeks ago, I hope and pray that in 2020, and beyond, we will be Connected – to God and one another; that we will be Compassionate in our dealings with one another and in the ways we love our community, our nation, and world; and it is my hope that we will be Committed to one another and the ministry of Jesus Christ here in this place in deep and lasting ways.

Let us never stop making sure that we are looking out for one another. Know how grateful I am to be your pastor and how hopeful I am for what God will do through us.

In Christ's Service,

John Sawyer

# Session Annual Report 2019

## Key Events in the life of the Church

- Mission Outpost Construction
- Mission Trip to Puerto Rico
- Rev. Karen Hagy Retired

## Membership Changes During 2019

### New Members Received by Letters of Transfer

Jennifer Climo

### New Members Received by Profession of Faith

### New Members Received by Reaffirmation of Faith

Emily Auger

Nate Auger

Tim Caron

Kathy O'Donnell

### Confirmands Received

### Baptisms Approved

Brandon Michael Heaphy	Natalie Jane Robator
Hannah Kane	Margaret Eileen Sodders
Olivia Kane	Joanna Grace Tanner

### Weddings Approved

Christa Green and Tom Caron

### Members Transferred to Inactive Status

Lee Burnett	Ben Parker
Leighanne Burnett	Lisa Lavoie Parker
Melanie Burnett	Barb Pendleton
Robert Burnett	Charlie Pendleton
Alicia Gionet	James Reese
John Gionet	Tom Reese
Devin Kachmar	June Sears
Nicholas Kachmar	Andrew Tamelevich
Chris Otten	Elizabeth Tamelevich

### Members Removed from Roll

Amy Richardson

### We are saddened by the passing of the following, who will be lovingly remembered.

June Ellison	David Snow
Alice Bost Robak	Jennie Wiggin

<b>Membership as of 12/31/2018</b>	<b>501</b>		
New members received by Letter of Transfer	+1	Transferred to inactive roll	-18
New members received by Reaffirmation of Faith	+4	Removed from roll (previously on active roll)	-1
New members received by Profession of Faith		Members deceased	-4
Confirmands received		Reconciliation adjustment	-4
Members transferred to another church			
Members Moved to Affiliate Roll		<b>Membership as of 12/31/ 2019</b>	<b>479</b>
Members returned to active roll		<b>Net change for 2019</b>	<b>-22</b>

## Members Serving the Larger Church

- Reverend Karen Hagy mentored other two female ministers as part of the Committee on Ministry.
- Reverend John Sawyer served as Moderator of the Leadership Commission and Moderator of the Session at the Litchfield Community Presbyterian Church.
- Larry and Sharon Cowen served on the Shekinah Fellowship Task Force.
- Beverly Hoover served on the Leadership Commission for Presbytery of Northern New England and Presbyterian Women Finance Scholarship Chair, Synod of the Northeast.
- Elders Fran Bader, Jack Daly, Larry Cowen, Beverly Hoover, Manny Barreto, Linda Phelps, and Alicia Wooldridge, and Sandy Mackey served as commissioners to the Presbytery of Northern New England.
- Michael Sampson served as Treasurer of the Presbytery of Northern New England.

## Going Forward

### Session Roster 2020

Class of 2020	Class of 2021
Kathy Blake	Jack Daly
Larry Cowen	Kathy Loveless
Sandy Mackey	Sean Michalski
Courtney Tanner	Marcia Morgan
Andy Wickwire	
Alicia Wooldridge	
Toren Coulter, Youth Elder	

### Session Committee Assignments for 2020

Committee	Elders
Buildings & Grounds	Sean Michalski
Children's Ministry	
Parish Life	Kathy Loveless
Finance	Sandy Mackey
IT	Marcia Morgan
Mission	Larry Cowen and Jack Daly
Nominating	
Personnel	Andy Wickwire
Stewardship	Alicia Wooldridge
Worship & Music	Kathy Blake
Youth Ministry	Courtney Tanner and Toren Coulter

### Deacon Roster 2020

Class of 2020	Class of 2021
Kevin Avery, Co-Moderator	Jim Blake
Don Boudreau	Sarah Costello
Mary Beth Dopfer	Tom Green
Mike Eno	David Hunter
Charlene Isham	Deb Sferrazza, Co-Moderator
Kathryn Sampson	Matt Studham

## Board of Deacons

*It is the duty of Deacons, first of all, to minister to those who are in need, to the sick, to the friendless and to any who may be in distress both within and beyond the community of faith. They shall assume such duties as may be delegated to them from time to time by session, such as leading in worship through prayers of intercession, reading the scripture, presenting gifts to the people and assisting with the Lord's Supper. Book of Order G-6.0402*

### Members of the Board of Deacons for 2019

- Barb Sofield, Co-Moderator, Deb Sferrazza, Co-Moderator, Jim Blake, secretary/treasurer, Mary Beth Dopfer, Kevin Avery, Tom Green, David Hunter, Charlene Isham, Don Boudreau, Sarah Costello, Kathryn Sampson, Mike Eno, Rheyra King, youth Deacon and Karen Hagy, pastor liaison.

The Deacons fund their outreach programs through the generous giving of the Bedford Presbyterian Church congregation. During 2019, the Deacons received \$15,861.70 from the congregation. These funds helped us to support the church and community in the following ways.

### Congregational Care

- The Meal ministry provided and delivered meals to those in the congregation who were experiencing illness or hard times.
- Visits and phone calls have been made to seniors and shut-ins members of our church community.
- Cards and notes were sent to those in the church who are experiencing illness or difficult times.
- Through the Rev. Williams Scholarship fund, two scholarships of \$500 each were presented to high school seniors, Maddie Costello and Olivia Stanas
- Easter flowers and Poinsettias were delivered to specific members at Easter and Christmas.
- BPC staff was supported by the Deacons with a holiday luncheon and cards and small gifts given to them on their birthdays and throughout the year. The Deacon Memorial committee provided memorial reception for the family of Jenny Wiggin. Deacons reached out to the college youth of the church. This year we sent 33 college students notes and Dunkin gift cards.
- Deacons participated in Sunday worship each week by serving as Deacon of the day. In this position, they assisted pastors through readings, prayers and greeting members of the congregation.
- Deacons participated in helping prep and serve communion each month.
- On October 27, the Deacons hosted a Wise and Wonderful Tea for church members 60 and older. 35 church members attended.
- Deacons connected with members of the congregation through phone calls, e-mails and cards.
- The Deacons began and are continuing to interview long term members of the church to record their memories of their church involvement as it is a part of our church's rich history. These interviews will be available on the church's website.

- As a parting gift to Pastor Karen Hagy, the Deacons purchased a Bible which was signed by members of the congregation and presented to Pastor Karen at her last at BPC service on December 22.

### **Community Outreach**

- The Deacons support and administer the Thanksgiving basket ministry. This ministry not only provides a Thanksgiving meal for those in need but also supplies them with additional basic food staples. In 2019, Thanksgiving baskets were delivered to 204 families in Bedford and surrounding communities.
- We financially supported the Pastors' Discretionary Fund to help provide for short term emergency needs of our congregations and the greater community.
- The Deacons donated \$1,200 to Youth Ministry to support Rise Against Hunger.

The Deacons are extremely grateful for the generosity and support of the congregation, the pastors, staff and session during this year. Without their gifts of money, time and caring, we would not have been able to fund and provide the programs to help church members and the greater Bedford community.

**Members of the Board of Deacons for 2020** Deb Sferrazza, Kevin Avery, co-moderators, Tom Green, Dave Hunter, Charlene Isham, Kathryn Sampson, Sarah Costello, Matt Studham, Mary Beth Dopfer, Don Boudreau, Mike Eno, Rheya King youth deacon and John Sawyer, pastor liaison

Respectfully submitted,  
Barbara Sofield and Deb Sferrazza, Co-Moderators

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## Academy

### Adult Ministry

2019 was full of wonderful opportunities for spiritual growth through our adult ministry. There were Lenten studies and potluck dinners, Book discussions, Advent classes, Life skills workshops. Here are some of this year's offerings:

- All-Church Reading "Neighborhood Church"
- Book Discussions
  - "Learning from Henri Nouwen and Vincent van Gogh: A Portrait of the Compassionate Life," by artist and educator Carol Berry
  - "The Call: The Life and Message of Paul" By Adam Hamilton
  - "The Denial of Death" by Ernest Becker
- ARISTOTLE 101: Edith Hall's stirring book, ARISTOTLE'S WAY: HOW ANCIENT WISDOM CAN CHANGE YOUR LIFE (2019). Facilitated by Bob Godbout
- "Taking Care of Yourself during the Holiday Season" led by Nutritionist Kim Lovely

### Children's Ministry

Children's ministry has had a very active 2019! We continue to see new families enrolling in Nursery and Sunday School. This year we welcomed Scott Bourcier to the teaching volunteers. We continue to use the curriculum for the, "Whole People of God" which follows the liturgy of the main worship service. Our best change was to offer nursery throughout the year and to offer a summer children's Sunday School on women in the Bible. This provided *year-round* children's offerings.

Activities in addition to regular Sunday School programming during the 2019 year:

- Valentine's Un-sleepover (and parent's night out)
- Easter program and Egg Hunt
- Children's Musical – It's So Bright
- St. Nick's Workshop
- Children's vote for who to support with their annual donations

At the close of 2019, Dawn Zimmerman and Eliza Michalski agreed to co-chair the committee in order to continue the good work for the growth and development of the congregation as we agree to nurture them upon baptism. No elder has yet to fill the position for Session.

Respectfully submitted,

Dawn Zimmerman, Co-Chair

Committee Members: Cheryl Barlow, Lisa Bourcier, Eliza Michalski, Sarah, Murai, Lynn Plants, Lisa Wolf, Dawn Zimmerman, Melinda Chen.

### Youth Ministry

The BPC Youth Ministry aims to provide our youth with worship, fellowship, and mission. In an effort to do so, Youth Ministry provided a number of activities.

In March, we invited and participated in an on-site mission day with Rise Against Hunger. Our youth and their families worked with Rise Against Hunger's team to pack just over 10,000 meals, which

were sent to third world countries. BPC is excited to work with Rise Against Hunger again in April, 2020.

This great act was followed by the annual mission trip to Maine in July. This year six adults and thirteen youth along with Co-Pastor Karen Hagy worked on three different homes for individuals who did not have the resources and/or ability to keep up with their properties. The youth learned more about these individuals and were able to leave their homes a little better than when they arrived.

In November, the Youth partnered with the Deacons and our church community to pack over 200 Thanksgiving baskets. These baskets went to Greater Manchester people and families who may not have had access to a Thanksgiving meal.

In an effort to be available for our families and youth, BPC has made a large change in our scheduling. In the fall of 2018, BPC's Youth Ministry launched its new calendar. In lieu of meeting on the second and fourth Sundays of the month, BPC publishes a fall, winter, and spring brochure of opportunities for mission and fellowship families and/or youth. Stay tuned so that you can join in!

Respectfully submitted,

Courtney Tanner, Ruling Elder

John Sawyer, Pastor

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## **Infrastructure**

### **Buildings and Grounds**

During 2019, the Buildings and Grounds committee undertook to fill the sexton position that has been vacant for several years; however this was not accomplished due to budget considerations. This remains a priority for 2020. This year saw the beginning of the construction of the Mission Outpost as well as ongoing facility maintenance of our beloved historic building. These include the following:

- A new boiler faceplate installed, ducts repaired in the old caring closet, emergency lights batteries replaced, the kitchen stove hood inspected, and inspection of fire suppression equipment took place.
- The flagpole was replaced in memory of Fred and Jennie Wiggin.
- Touch up painting to the sanctuary ceiling to tidy up peeling areas.
- Over four weekends, volunteers from the congregation, mission, and buildings and grounds worked to perform the demolition on the Mission Outpost area of the church.
- The music room restroom renovations were completed during June with the final installation of stalls.
- The committee voted to fund repairs to the elevator necessary to correct a violation and obtain a Certificate of Operation from the State.
- The church flood lighting was inspected and repaired by Steve Brunelle electric.

- The committee accepted a service contract for boiler service from Ciardelli, which included a discount relative to the previous providers. The committee also approved a Snow removal contract with Ulster Property, LLC.
- Small repairs continue, as well as the construction of Mission Outpost, which should be ending shortly in 2020.

In June, a Grant Proposal was made for Dept. of Homeland Security funds to improve several security aspects of the church. \$20,000 has been awarded and is in the process of being implemented (over three years), including funds designated for security monitoring, lighting upgrades and door upgrades.

Respectfully Submitted,  
Sean Michalski, Ruling Elder

### **Information Technology and Communications**

The IT & Communications Committee is tasked with handling communications with our congregation and surrounding communities, and improvements to IT infrastructure within our church. While the IT Committee did not meet in 2019, we are happy to report that Dave Mackey has taken on the important role of communicating news to the local news outlets and papers. We also began promoting events on Facebook in lieu of print advertising. We plan to meet in the coming year to discuss how we can best support a solo pastor church, including reviewing the use of our church software, CCB, and improvements in way we communicate with our congregation and community.

Respectfully submitted,

Marcia Morgan

### **Personnel**

The Personnel committee endeavors to provide support to our staff. 2019 was an important year in the life of our congregation with the retirement of long time pastor, Rev. Karen Hagy. Here is some of the important work done by the committee:

- Karen Hagy informed the committee of her decision to retire last January, which she announced to the Session at the February Stated meeting. Karen's pending retirement and the transition was a dominant theme for the Personnel Committee and the entire church throughout the year.
- Andrea Chatfield joined the Personnel Committee in March. Andrea is an attorney who specializes in employment law, so we welcome the expertise that she brings to our committee.
- Michelle Jones was recognized for her 30 years of service to BPC with a celebration on May 12, 2019.
- The Personnel Committee hosted a staff lunch for the pastors and staff at the Bedford Village Inn in May. We shared a good meal and good conversation. Our hope is to make this an annual event.
- Michelle Jones underwent surgery and chemotherapy treatment for cancer during the summer and fall. Michelle was out of work for only a couple of weeks after the surgery. We are very thankful for her recovery.
- Sexton- this has been a regular agenda item. Funds were not available in the budget for 2019, but the Personnel Committee continues to work with Finance and Buildings and Grounds to explore options to fill this need.

Respectfully Submitted,

Andy Wickwire, Ruling Elder

## **Stewardship and Finance**

1. The Capital Campaign was extended one more year so that we could raise an additional \$51,000 to complete the Mission Outpost. By the end of the year, the Capital Campaign had raised a total of \$666,786 for all projects of which \$636K was pledged and \$31K was unpledged. A special thank you to Alicia Wooldridge and Bob Hubert co-chairs for an outstanding success. This campaign was exceedingly successful due to the many volunteers and tireless hours of work.
2. The final 2019 Budget showed a surplus of \$36,831. This was due in part to the unexpected generosity from both pledged and unpledged giving. Additionally, our committees kept within their budgets while still achieving an outstanding list of accomplishments at BPC.
3. The Abundantly Generous Stewardship Campaign was completed with \$318,139 being pledged for fiscal year 2020. Sincere appreciation to Alicia Wooldridge for another successful campaign!!
4. A sub-committee was formed to address legacy giving at BPC. Recognition for one's commitment will be displayed on the leaves of the 1749 Legacy Society Giving Tree that will be purchased in 2020. An educational campaign was begun and will continue for the foreseeable future. Members of that committee include Sandy Mackey, Laurie Storey-Manseau, Bruce Olsen, Keith Stahl, and Andy Wickwire.
5. An internal review of the liability and workmen's compensation policies found that we were being over charged \$1700. This was resolved and the amount was refunded.
6. An Internal Audit commenced headed by Cliff Creel and Mary Beth Dolpfer.
7. A sub-committee was formed to begin review of and possible replacement of CCB. Members of that committee include John Sawyer, Bruce Olsen, Marcia Morgan, Jen Climo, and Nicolle Small.
8. Special Thank You was expressed to Michael Sampson, Treasurer and Nicolle Small, Pledge Administrator for another outstanding year of commitment to BPC.

Respectfully Submitted,

Alicia Wooldridge, Stewardship Elder  
Sandra Mackey, Finance Elder

## **Memorial Committee**

The Memorial Committee is a sub-committee of Finance and Stewardship and manages memorial gifts made on behalf of loved ones who have passed

- Gifts were made to the General Memorial Fund of the church in 2019 in the name of Jenny Wiggin, Terry Tucker, Madeline Hauck, and David Snow.
- The Blake Marston Memorial Youth Fund was created and funded with a gift in 2019 to provide continued support for the youth programs and facilities in our church. Previous gifts in memory of Blake had been used to create the youth room at BPC.
- The total of the General Memorial Fund remaining at the end of 2019 was \$15,722.33.

The Memorial Committee in 2019 consisted of Bruce Olsen (chairperson and finance liaison), Sharon Yergeau (secretary), Laurie Storey-Manseau and ex-officio member Reverend John Sawyer.

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## **Mission**

Bedford Presbyterian Church is blessed with a congregation that is devoted to mission, beyond our walls, close by and far reaching.

In 2019 we continued our annual recovery trips; initiating a 5 year commitment to Puerto Rico following Hurricane Maria and recent earthquakes, continuing our youth recovery partnership with Mission At The Eastward in Maine, and supporting local residents and organizations like Dismas Home, through our Helping Hands mission. We are now entering our 14<sup>th</sup> year of hands-on mission, serving many wonderful people who are just trying to recover their lives after some form of catastrophe.

This year, Caregivers recognized BPC as the Caring Cupboard volunteer group of the year. Our long running partnership with the Caregivers provides volunteers the opportunity to meet and befriend some wonderful people when they bring groceries to elderly or disabled that are unable to do their own shopping.

Members continue many years of commitment to the hungry and homeless through New Horizons Soup Kitchen, Manchester and Bedford Food Pantries, and Rise Against Hunger. Volunteers meet and serve people in our local communities who simply need a meal.

This year our Caring Closet ministry in support of women transitioning back into life outside of prison walls came to an end. A group of churches in Concord, closer to the new women's prison, gratefully accepted the remaining contents of our closet, and will sustain what grew out of a high school senior project. Many thanks to all those who supported this long running ministry. We're searching for what will replace it.

Our annual Christmas Adopt-A-Family ministry continues to support dozens of people, during a very difficult time of the year, for families who find themselves in a time of great need. Our help provides hope and joy at Christmas time.

The Building Bridges sub-committee brought awareness and support to many groups who are disenfranchised and undervalued in our society and culture, finding ways to connect, listen, understand, and provide support. This team would benefit from new volunteers. There is so much to be done.

There are so many other ways our members gave back to our neighbors here and around the world in 2019, that we can lose track of what is being accomplished by our membership and friends. Please reach out as provided below, and let us know about your own personal missions and ministries that can be great mission opportunities for others in our church and community.

### Looking Forward to 2020:

There is much to be excited about, especially this coming year. BPC will be opening the "Mission Outpost" portion of our buildings following completion of a major re-design and renovation that has been needed for many years. There is so much potential for faithful application of this space in service to our neighbors. The Mission Committee is working closely with Buildings and Grounds to find uses for this space in ways that respond to God's calling for mission and service.

Your mission committee is working on new ways to serve in the mission field. We learned much from the congregational feedback about becoming a Neighborhood Church. New possibilities are surfacing through our connectedness with the Presbyterian Church (USA), including their Matthew 25 initiative, which we are exploring. As always, if you have an idea or passion for mission, we want to know.

Thank you all for your continuing engagement in and commitment to mission.

Co-chairs: Jack Daly and Larry Cowen  
Missions@BedfordPresbyterian.org

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## **Parish Life**

### **Nominating**

The Nominating Committee is a congregational committee. The members of the congregation elect the members of the committee annually. The committee is comprised of the chair, currently serving on session, one deacon representative, a co-pastor, with a voice but no vote and 6 other members (3 active and 3 that participate remotely as needed), selected from the congregation. Among those six, one must be an ordained elder not currently serving on session. Committee members are elected annually, but can serve for no more than three consecutive years.

The responsibilities of the Nominating Committee include:

- Bring candidates of varying gender, age and length of membership for elected office.
- To nominate candidates for elder, deacon and nominating committee positions to be elected by the congregation
- To nominate candidates elected by session to serve on the Personnel Committee.
- To nominate candidates for Pastoral Nominating Committee (PNC), elected by the congregation.

There are three ways to be nominated. Candidates can self-nominate, they can be nominated by a member of the congregation or they can be nominated by a member of the nominating committee. The committee attempts to match candidates' interest and personal gifts with the needs of the church. During a congregational meeting, the members of the congregation vote on the presented candidates for elder, deacon, nominating committee members and, if necessary, PNC. All elected elders and deacons are ordained and/or installed in January. Youth terms are September through June. Youth are invited to submit a statement of interest in June. Ideally, the candidates for Youth Elder and Youth Deacon are ordained/installed in August or September.

Respectfully Submitted,

Manny Baretto

## Parish Life

The people of Bedford Presbyterian Church love fellowship! It is an important, vital aspect of our life together because we enjoy each other. Parish Life Committee's weekly responsibility is to organize and host Coffee Hour after the 10AM Sunday service. Clean the kitchen quarterly, maintain supplies, and seek hosts when our committee cannot host. Listed below are some of the events we hosted and helped coordinate throughout the year.

- Installation & Ordination Breakfast.
- Progressive Dinner
- Soup Luncheon
- Initiated getting name tags for all members.
- Chili Cook- Off Event hosted by Rob & Susan Swain.
- Dessert Event for the Capital Campaign.
- Easter Egg Hunt Breakfast for children and families.
- Cleaned Kitchen
- Special Coffee Hour for Michelle Jones with Personal
- Organized and collected book for Book Sale with Mission
- Palace Theater evening ~ The Buddy Holly show
- Extended Book Sale
- Music & Graduation Sunday
- An Ice Cream social and a Square Dance for Ingathering
- Coffee Hours
- Helped with supplies, setup, and clean up at Mission BBQ
- Read Your Own Darn Book Club meeting was help at Susan Swains (book group and swap).
- Helped with Commitment Sunday Lasagna Lunch
- Hanging of the Greens to decorate the church.

Respectfully Submitted,

Linda Phelps, Elder

Committee members: Carolyn Swift, Penny Torbich, Tom Green, Sara Eno, Sarah Costello, Teri Foster, Katharine Daly, Susan Swain, and Laura Waselewski, Kathy Loveless.

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## **Varied Worship**

### **Worship and Music**

2019 was a joyous year full of wondrous sounds of praise at BPC. Here are some of the musical highlights:

- Maundy Service collaboration with Brookside Congregational Church and featured soloist Robert Thompson.
- BPC Hilltop Ringers rang bells in many services as well as the Living Nativity and Christmas Eve services. Small ensembles rang during several services throughout the summer.
- BPC Brass played on several Sundays.
- The Living Nativity was provided for the Bedford Community.
- We had Hymn sing services.
- Children and youth choirs joined in special services during the year.
- Vocal soloists, flute, oboe, violin, piano, trombone, trumpet, euphonium, bag pipes, and percussion were among many of the musical additions to services throughout the year.

Our committee strives to enhance the congregation's worship experience and support those participating in running the services. Here are some of the ways the committee achieved this during 2019:

- Usher Coordinators were implemented to help supply Ushers for Sunday services.
- Several times throughout the year, we bring church to Birch Hill, an assisted living facility.
- To promote safety, a Locked Door Policy was implemented in Fall 2019.
- New candles were purchased and used for the Advent season in the Sanctuary.
- Music folder lights were purchased with designated Memorial Funds for the Senior Choir in 2019.
- In order to safely serve all church participants, gluten free bread was served beginning in June 2019.
- Devotionals for Lent and Advent were provided for the Church Family.
- The church was adorned for every season in 2019 by the Worship and Music Committee.
- Three Christmas Eve services were held and two Easter services as well.

Respectfully Submitted,

Kathy Blake, Ruling Elder

## 2020 Budget

<b>Revenue</b>	<b>2019 Budget</b>	<b>2019 Actuals</b>	<b>2020 Budget</b>
<b>4100 Regular Offering</b>	\$409,000.00	\$436,024.00	\$373,759.00
<b>4400 Per Capita</b>	\$17,116.00	\$16,476.00	\$17,000.00
<b>4500 Other Receipts</b>	\$4,671.00	\$7,607.00	\$5,000.00
<b>4910 Endowment Distribution</b>	\$13,052.00	\$12,873.00	\$13,000.00
<b>4940 Interest Income</b>	\$125.00	\$2,008.00	\$1,800.00
<b>Total Revenue</b>	<b>\$443,964.00</b>	<b>\$474,988.00</b>	<b>\$410,559.00</b>
<b>Expenses</b>	<b>2019 Budget</b>	<b>2019 Actuals</b>	<b>2020 Budget</b>
<b>6010 Presbytery Mission</b>	\$10,000.00	\$10,000.00	\$10,000.00
<b>6020 Church Mission</b>	\$5,000.00	\$2,222.00	\$10,000.00
<b>6110 Co-Pastor (JS)</b>	\$90,581.00	\$91,389.00	\$111,095.00
<b>6120 Co-Pastor (KH)</b>	\$90,581.00	\$90,176.00	\$2,808.00
<b>6130 Music Director</b>	\$50,299.00	\$52,216.00	\$50,299.00
<b>6140 Admin Assistant</b>	\$35,778.00	\$36,936.00	\$35,778.00
<b>6150 Sexton</b>	-\$	-\$	-\$
<b>6160 Childcare Workers</b>	\$1,630.00	\$1,168.00	\$4,000.00
<b>6210 Adult Ministry</b>	\$750.00	\$747.00	\$750.00
<b>6220 Children's Ministry</b>	\$1,500.00	\$388.00	\$2,484.00
<b>6230 Youth Ministry</b>	\$4,000.00	\$2,480.00	\$4,000.00
<b>6240 Worship &amp; Music</b>	\$7,500.00	\$7,784.00	\$12,000.00
<b>6320 Fellowship</b>	\$3,000.00	\$3,013.00	\$3,000.00
<b>6330 Personnel</b>	\$600.00	\$683.00	\$600.00
<b>6340 S&amp;F Committee</b>	\$2,500.00	-\$	\$2,500.00
<b>6350 Membership</b>	\$500.00	-\$	\$500.00
<b>6360 Session Expenses</b>	\$500.00	\$604.00	\$500.00
<b>6400 Finance &amp; Admin</b>	\$34,795.00	\$34,520.00	\$38,795.00
<b>6500 Buildings &amp; Grounds</b>	\$76,000.00	\$76,043.00	\$86,000.00
<b>6600 IT &amp; Communication</b>	\$4,000.00	\$3,188.00	\$4,000.00
<b>6700 Per Capita Expense</b>	\$24,451.00	\$24,598.00	\$24,451.00
<b>2512 Capital Reserve Fund <sup>1</sup></b>	-\$	-\$	\$7,000.00
<b>2515 Capital IT Fund</b>	-\$	-\$	-\$
<b>Total Expenditures</b>	<b>\$443,964.00</b>	<b>\$438,157.00</b>	<b>\$410,559.00</b>
<b>Total Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$36,831.00</b>	<b>\$ -</b>