Thank you for serving as a Coffee Host! You play an essential role in our church, and we appreciate all you do. As a coffee host, you have a unique opportunity to engage with members and visitors to help them feel comfortable while supplying them with a good cup of coffee and a morning treat! You have a great opportunity to warmly welcome people and be a reflection of God's love.

## Serving Duties and Helpful Suggestions:

- Please arrive by 9:00 am to meet in the Fellowship Hall.
  Instructions for making coffee/tea, running the dishwasher, and an overview of supplies will occur if this is your first time.
- Start making coffee(s) both regular and decaffeinated, as well as hot water for tea.
- Place tablecloths and necessary supplies (coffee mugs, napkins, cream, sugar, tea bags, plates, serving utensils, etc.) on the counter and the serving tables.
- Organize and prepare continental breakfast items dropped off or placed in the refrigerator.
- After coffee hour, please clean up the items used, place reusable coffee mugs and other utensils in the dishwasher, recycle any items in the recycle bins, and place trash in the receptacles.